

## Scarborough Fire Department Standard for Key Boxes

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- All commercial occupancies are required to install at least one Knoxbox for emergency access by the fire department to provide quick entry and to prevent forcible entry or damage to the property.
- As of 1/1/2007 the Scarborough Fire Department has standardized on the Knoxbox brand key box system for its strength, availability, security, and reliability. All key boxes installed after that date shall be approved Knoxbox brand components.
- Scarborough Fire Department is registered with Knoxbox and when you place an order with them the box you receive is properly keyed so only our keys will open it. The boxes also come with a tamper switch installed and we highly encourage connecting the key box to a tamper signal on your alarm system so a signal is generated whenever the box is opened.
- The installation location for the Knoxbox(s) must be approved by the Scarborough Fire Department prior to installation.
- Knoxbox ordering instructions:
  - Order on-line at [www.knoxbox.com](http://www.knoxbox.com)
  - Choose from the following series
    - 3200 series large enough for most commercial occupancies
    - 4400 series larger box for multiple key sets for large facilities requiring it
    - 1650 series for residential use only
  - Select the on-line purchase link and the series box you are interested in purchasing
  - Enter the zip code for Scarborough 04074 and click continue
  - Select the Scarborough Fire Department and click continue
  - Click the buy now link
  - You will find some drop down boxes with various options. Enter your choices and business information to complete the purchase.