

**TOWN OF SCARBOROUGH COMMERCIAL BUILDING PERMIT**

**\*ATTACH ALL REQUIRED DOCUMENTS PER CHECKLIST**

Location of Construction \_\_\_\_\_

Property Owner Information \_\_\_\_\_ Tenant Information \_\_\_\_\_

Property owner: \_\_\_\_\_ Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ Contact Person: \_\_\_\_\_

\_\_\_\_\_ Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Email address: \_\_\_\_\_

**General Contractor Information**

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Email address: \_\_\_\_\_

**Pre Construction Meeting Required Prior to Issuance of Building Permit**

Building Construction Information: \_\_\_\_\_ New Building \_\_\_\_\_ Renovation \_\_\_\_\_ Tenant Fit Up

Estimated Cost of Construction: \$ \_\_\_\_\_ Total Square Footage: \_\_\_\_\_

Project Description: \_\_\_\_\_

Planning Board Approval Required? Yes No Zoning Board Approval Required? Yes No  
(If yes approval document must be provided with application)

**ATTENTION**

Periodic Inspections are required. See the Inspection Schedule Form. Failure to schedule inspections and/or receive final approval by the Inspector will constitute Occupancy without a Certificate. Fines will be imposed at a rate not less than One Hundred Dollars (\$100.00) per day, nor more than Twenty-Five Hundred Dollars (\$2500.00) per day.

X \_\_\_\_\_ DATE: \_\_\_\_\_

Signature: owner/applicant

**NOTE: THIS PERMIT IS NOT CONSIDERED ISSUED UNTIL IT IS PAID FOR AND RECEIVED BY OWNER OR CONTRACTOR**

Code Enforcement Officer: \_\_\_\_\_ Date: \_\_\_\_\_

IBC 2009 IECC 2009

**ADMINISTRATIVE SECTION CODE USE ONLY**

Permit Number: \_\_\_\_\_ Application Number: \_\_\_\_\_

Map/Lot: \_\_\_\_\_ Zone: \_\_\_\_\_ Overlay Zone: \_\_\_\_\_ Permit Fee: \$ \_\_\_\_\_