



**AGENDA**  
**SCARBOROUGH TOWN COUNCIL**  
**WEDNESDAY – APRIL 28, 2010**  
**SPECIAL MEETING – 7:00 P.M.**

**Item 1.** Call to Order.

**Item 2.** Pledge of Allegiance.

**Item 3.** Roll Call.

**Order No. 10-34, 7:00 p.m. Public hearing** on the proposed Municipal/School Budget for FY2011

**Item 4.** Adjournment.

**\*NOTICE Procedure for Addressing Council.**

**202.0: PROCEDURES FOR ADDRESSING THE COUNCIL.**

Any person wishing to address the Town Council will be given an opportunity to do so in accordance with the following procedures:

**202.1: Procedure.**

A Public Comment Period shall be conducted prior to the start of any Council business at each regular Town Council meeting, at which time citizens shall be given the opportunity to be heard on matters concerning Town business in general. Additional public comment shall be allowed during public hearings and on agenda items. Such public forums and/or public comment periods may be waived if no member of the public wishes to speak. Persons wishing to speak will preface their comments by giving their name and address.

**202.2: Time Limit.**

All such public forums, public comment periods and public hearings shall be conducted under the following guidelines:

**202.2a: General Public Comment:** Persons addressing the Town Council during the public comment period at the beginning of the meeting shall limit their comments to (3) three minutes. Individuals may be permitted to speak more than once at the discretion of the Chair of the Council. The first (30) thirty minutes of the Council meeting will be allocated for general public comment. If it appears that the public comment period will exceed (30) thirty minutes, public comment may be suspended by the Chair, so the Town Council can conduct its business, in any case to occur prior to adjournment. (amended 10/21/09)

**202.2.b.: Public Hearing Comment:** Persons addressing the Town Council during a public hearing shall limit their comments to the particular agenda item and shall limit their comments to (3) three minutes. Individuals may be permitted to speak more than once at the discretion of the Chair of the Council. (amended 04/18/01; amended 10/21/09)

**202.2.c: Public Comment on Agenda Items:** Following the reading of each agenda item, the Chair shall ask if any member of the public wishes to speak on that item. Persons who have previously addressed the Town Council during the public comment portion and wishes to speak on an agenda item may do so only if there is new and pertinent information to be added and limit their comments to (3) three minutes. (amended 10/21/09)

**202.3: Decorum.**

Persons present at Council meetings are requested not to applaud or otherwise express approval or disapproval of any statements made or action taken at such meeting.

**202.3.a:** Citizens will strive to be accurate in their statements, avoid personalities, and conduct themselves in a manner expected of all meeting participants. (amended 04/18/01).

**202.3.b.:** It shall be at the discretion of the Council Chair to ask any persons making in-appropriate statements, and/or conducting themselves in a disrespectful manner to cease such action or risk being asked to be seated or removed.

## **AGENDA**

**SCARBOROUGH TOWN COUNCIL**

**WEDNESDAY – APRIL 28, 2010**

**SPECIAL MEETING – 7:00 P.M.**

**Order No. 10-34.** The second reading on the proposed Municipal/School Budget for FY2011 will be scheduled for Wednesday, May 5, 2010.

## Budget Order for Fiscal Year 2011

Be it ordered that the Scarborough Town Council will take public comment on the proposed Manager's Budget at the **public hearing at 7:00 p.m. on Wednesday, April 28, 2010**, on the line item appropriations and expenditures for all offices, agencies and departments of the Town as follows, and approves other additional operating expenditures which may result from the receipt of Federal or State funds or other grants and subsidies not requiring local taxation:

MUNICIPAL OPERATING BUDGET FY2011	
TOTAL LEGISLATIVE	\$ 11,573
TOTAL EXECUTIVE ALL AREAS	\$ 1,878,905
TOTAL FINANCE ALL AREAS	\$ 1,104,437
TOTAL MUNICIPAL INFORMATION SYSTEMS	\$ 707,201
TOTAL PLANNING DEPARTMENT ALL DIVISIONS	\$ 848,581
TOTAL LIBRARY NET -TOWN APPROPRIATION	\$ 796,993
TOTAL SEDCO	\$ 235,732
TOTAL FIRE ALL DIVISIONS	\$ 3,324,914
TOTAL POLICE - ALL DIVISIONS	\$ 4,727,665
TOTAL PUBLIC WORKS ALL DIVISIONS	\$ 6,356,079
<b>MUNICIPAL TOTALS</b>	<b>\$ 19,992,080</b>

Be it further ordered the Scarborough Town Council hereby appropriates for the Education Operating Budget for school purposes the sum of **\$34,417,870** and the Town of Scarborough raises as the local share for Education Operating Budget the sum of **\$28,458,196** and,

Be It Further Ordered that the Town Council hereby authorizes the Chairperson of the Town Council to sign the Municipal Expenditure Warrant approving all expenditures paid at the regular meetings of the Town Council.

Be It Further Ordered that the Town of Scarborough hereby adopts the Schedule of License Permit and Application Fees as presented and attached hereto – Chapter 311 –Town of Scarborough, Schedule of License, Permit and Application Fees, for Budget Presentation FY 2011; and,

The Total Gross Budget to be **\$68,574,913**; this total less estimated credits of **\$(23,429,314)** result in a Net Appropriation of **\$45,145,599**, which shall be raised from taxation. The Scarborough Town Council further fixes **Friday, October 15, 2010**, and **Tuesday, March 15, 2011**, as the dates upon each of which one-half of such tax is due and payable, and pursuant to 36 M.R.S.A. Section 505.4 with interest to accrue upon taxes due and unpaid after each such date at the rate of **7.00%** per annum.

Be It Further Ordered that in accordance with 36 M.R.S.A. Section 506, the Tax Collector/Treasurer is authorized to accept prepayment of taxes not yet committed or prior to any due date and pay no interest thereon. In accordance with 36 M.R.S.A. Section 506-A, a taxpayer that pays an amount in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the annual rate of **3.00%**.

Be It Further Ordered that the Town Council hereby authorizes the Finance Director-Tax Collector/Treasurer or Deputy Tax Collector/Treasurer to withhold monies payable by the Town of Scarborough to cover taxes due pursuant to M.R.S.A. Title 36, Section 905; to sign on behalf of the Town, the necessary deeds and liens and tax settlements; and to invest funds in accordance with M.R.S.A. Title 30-A, Section 5706; in accordance with 36 M.R.S.A. Section 906, the Tax Collector/Treasurer is authorized to apply any tax payment received as payment for any property tax against outstanding or delinquent taxes due on that property in chronological order beginning with the oldest unpaid tax bill; and, after the date of perfection of the tax the Tax Collector/Treasurer is authorized to discharge any obligation to collect unpaid property taxes in the amount of \$5.00 or less and remove same from the municipal books, pursuant to 36 M.R.S.A. Section 970-A.

**CHAPTER 311  
TOWN OF SCARBOROUGH  
SCHEDULE OF LICENSE, PERMIT AND APPLICATION FEES**

<b>Chapter 402a – Electrical Permit Fees</b>	<b>Fee</b>
Administrative Fee [for each application] (adopted 05/06/09)	\$30.00
<b><u>RESIDENTIAL</u></b>	
Minimum Fee (amended 05/06/09)	\$30.00
Square footage of any structure (adopted 05/06/09)	\$0.05
Service Inspection (adopted 05/06/09)	\$30.00
Each Garage – Under, Attached, Unattached (amended 05/06/09)	\$30.00
<b><u>RENOVATIONS</u></b>	
Rewiring Complete Existing Home – Same as New	
Each Room (amended 05/05/04)	\$15.00
Meter and Panel Upgrade (amended 05/06/09)	\$30.00
Alarm/Low Voltage (adopted 05/06/09)	\$30.00
Pools, In-Ground or Above (amended 05/06/09)	\$30.00
Storage or Utility Buildings (amended 05/06/09)	\$30.00
<b><u>COMMERCIAL</u></b>	
Minimum Fee	\$30.00
Square Footage of Any Structure (adopted 05/06/09)	\$0.05
All Signs – Each (amended 05/05/04) (amended 05/06/09)	\$30.00
Yard Lights – Up to 6 (amended 05/05/04) (amended 05/06/09)	\$40.00
Each Additional over 6 Yard Lights (amended 05/06/09)	\$10.00

<b>Chapter 404a – Local Plumbing Permit Fees Internal Permit Fee Schedule</b>	<b>Fee</b>
1. The minimum permit fee is: (amended 05/06/09)	\$36.00
2. The fixture fee for all fixtures is per fixture and is: The fixture fees are no longer on a sliding scale. (amended 05/06/09)	\$9.00 ea.
<b><u>EXTERNAL PERMIT FEE SCHEDULE COMPLETE SYSTEM</u></b>	
Non-engineered System (amended 05/06/09)	\$130.00
Primitive Disposal System (includes alternative toilet) (amended 05/06/09)	\$130.00
Engineered System (amended 05/06/09)	\$250.00
<b><u>SYSTEM COMPONENTS (INSTALLED SEPARATELY)</u></b>	
Treatment Tank (amended 05/06/09)	\$65.00
Holding Tank (amended 05/06/09)	\$130.00
Alternative Toilet (amended 05/06/09)	\$65.00
Disposal Area (amended 05/06/09)	\$100.00
Engineered Disposal Area (amended 05/06/09)	\$200.00
Separated Laundry Disposal Area (amended 05/06/09)	\$50.00
<b><u>OTHER</u></b>	
Seasonal Conversion Permit (amended 05/06/09)	\$65.00

<b>Chapter 405 – Zoning</b>	<b>Fee</b>
Requests for Zoning Amendments (Not from Planning Board or Town Council)	\$250.00
Contract Zoning – Non-Refundable Application Fee [11/20/02] (amended 05/05/04)	\$500.00
Sketch Plan Review Fee (amended 05/05/04)	\$175.00
Review Fee for Private Way Registration (amended 06/02/04)	\$100.00

One (1) Dwelling Unit Credit ( <i>as per Section VIID(E)1, Development Transfer Provisions</i> ) (July 18, 2007)	
Calendars Years 2007 & 2008	\$15,000
Calendar Years 2009 & 2010	\$17,500
Calendar Years 2011 & 2012	\$20,000
<b>CODE ENFORCEMENT -</b>	
Building Permit Fees [-a minimum of] (amended 05/06/09)	\$35.00
Residential / Commercial Unfinished, per square foot (amended 05/05/04) (amended 05/03/06)	\$0.20
Residential / Commercial Finished, per square foot (amended 05/05/04) (amended 05/03/06)	\$0.40
Minimum Application Fee - Will be applied toward the building permit when issued. Applies to new construction and renovations over 1,000 square feet.	\$110.00
First Offense <b>Double</b> the Permit Fee	
Each Offense Thereafter <b>Triple</b> the Permit Fee	
Demolition Permit Fees (amended 05/05/04) (amended 05/06/09)	\$35.00
Zoning Board Of Appeals - Per Appeal (amended 05/05/04)	\$250.00
Certificate of Occupancy Fee (adopted 05/06/09)	\$35.00
Sign Permit Fees	
Permanent Signs – each (amended 05/05/04) (amended 05/06/09)	\$35.00
Temporary Signs – each (amended 05/05/04) (amended 05/06/09)	\$35.00
Plus Deposit Required (refundable deposit for removal of sign) (10/02/02)	\$300.00
Temporary Storage Containers - Per Application (10/01/97) (amended 05/05/04)	\$25.00
The fees for electrical permits, plumbing permits and building permits shall include one inspection of the work covered by each permit. Typically permits include the following inspections: A) Foundation; B) Bed bottom for leech fields; C) Leech bed; D) Electrical; E) Plumbing; F) Framing; and, G) Certificate of Occupancy. For each re-inspection thereafter, per-permit, a fee of \$50 shall be charged. If a re-inspection is required because the permit holder called for an inspection before the work was ready for inspection, such re-inspection shall not occur for at least two (2) weeks, unless the permit holder pays a surcharge of \$200 in addition to the \$50 re-inspection fee. (amended 10/06/04)	

<b><u>Chapter 405A - Floodplain Management</u></b>	<b>Fee</b>
Non-Refundable Permit Application Fee	\$50.00

<b><u>Chapter 405B - Site Plan Review</u></b>	<b>Fee</b>
Under 1,000 Square Feet	\$50.00
1,000 to 2,000 Square Feet	\$150.00
>2,000 to 5,000 Square Feet	\$250.00
>5,000 to 10,000 Square Feet	\$500.00
>10,000 Square feet and over, plus \$25.00 per 1,000 above 10,000 square feet	\$500.00

<b><u>Chapter 405C - Subdivision Review</u></b>	<b>Fee</b>
Charge Per Lot (amended 05/05/04)	\$175.00

<b><u>Chapter 407 - Septic Tank Sludge Disposal Fees</u></b>	<b>Fee</b>
Field Spread - per gal. (amended 05/05/04)	\$0.04
Holding Tank - per gal. (amended 05/05/04)	\$0.08
Disposal Of Treatment Plant Sludge S.S.D. Only - per gal. (amended 05/05/04)	\$0.08

Disposal Of Industrial Sludge & Wastes - per gal. (amended 05/05/04)	\$0.08
Grey Water 2,000 Gallons, Maximum Load - per load (amended 05/05/04)	\$4.00

<b><u>Chapter 408 - Extractive Industry, Waste Control, Landfill, And Land Reclamation</u></b>	<b>Fee</b>
Plan Review Fee - Minimum fee (amended 05/05/04)	\$175.00
Additional Fee Per Acre In Excess Of 10 Acres - Per additional acre over 10 acres (amended 05/05/04)	\$15.00

<b><u>Chapter 410 - Road Impact Fee Ordinance And Designating Approved Projects</u></b>			
The following fees and charges are established for development and the following projects are designated as eligible for funding from the Highway Impact Fee Trust Fund:			
Fees	Peak Hour Trips		Cost of Trip
A. District 1	N	X	\$149.43
B. District 2	N	X	\$292.42
C. District 3	N	X	\$499.05
D. District 4	N	X	\$96.35
E. District 5	N	X	\$1,024.52
Where N = Estimated number of peak hour trips. Total trips generated during the p.m. peak hour for a development can typically be determined by trip rates presented in the 1987 Institute of Transportation Engineers (ITE) " <u>Trip Generation</u> " handbook, or estimated by field measurements collected at similar type developments. If, however, the ITE handbook does not have applicable rates, then the rates should be based on sufficient field data collected at a similar site. There are several types of development (i.e., fast food, shopping plazas, convenience stores, etc.) that simply redirect existing pass-by trips already on the existing roadway system; these trips should not be included in the assessment system. Only "new" trips to the system roadways should be assessed a development fee.			
The total Impact Fee for a project shall be the sum of the fees for each district affected.			
Projects eligible for funding from the Road Impact Fee Trust Funds are those projects depicted on the 100 scale aerial photographs titled "Long Range Transportation Improvement Program" (April 1989), prepared by Vanasse Hangen Brustling, Inc. as part of the 1988 Maine Mall/Jetport Area Traffic Study conducted for the Portland Area Comprehensive Transportation Study (PACTS) and the Maine Department of Transportation.			

<b><u>Chapter 413 – Growth Ordinance</u></b>	<b>Fee</b>
Application Fee (amended 11/03/04)	\$1,500.00

<b><u>Chapter 500 - Trailer &amp; Trailer Camp</u></b>	<b>Fee</b>
Application Fee, minimum	\$27.50
Each unit in excess of 10 (amended 05/21/2008)	\$3.75
Maximum Fee (amended 05/21/2008)	\$200.00

<b><u>Chapter 501 - Tenting &amp; Camping Ordinance</u></b>	<b>Fee</b>
Annual Fee For Tenting/Camping Season License, per lot (amended 05/05/04; 05/21/2008)	\$2.25

<b><u>Chapter 601 – Traffic Ordinance</u></b>	<b>Fee</b>
Section 26 – Penalties General (05/03-2006) Fine for any violation of this ordinance is:	\$100.00
If paid within 30-days of issuance of the ticket the fine is reduced to:	\$50.00
Section 27 – Illegally Parked Vehicles (05/03-2006)	

Fine for illegally parked vehicle, except handicapped parking violation is:	\$100.00
If paid within 30-days of issuance of the ticket parking fine is reduced to:	\$50.00
Fine for parked vehicle violating handicapped parking is:	\$150.00
If paid within 30-days of issuance of the ticket parking fine is reduced to:	\$75.00
<b>Section 30 – Towing Rate Schedule -</b>	
Service Call - Gas, Jumpstarts, lockouts, tire change, etc. Range	\$25.00 to \$40.00
Vehicle Storage, per day, INCLUDING non-business days	\$25.00 per day
Call out fee, to come to shop during non-business hours	\$25.00
<b>Vehicle Tow</b>	
Day	\$65.00
Night	\$75.00
<b>Snow Tow – Range</b>	
Day	\$75.00
Night	\$85.00
Vehicle Tow w/dollies – Range	\$65 to \$85
Motorcycle Town – Same as vehicle due to special equipment	
Pull out – Range	\$40 to \$85
Recovery – Same as tow, depending on time of day. After first hour \$70 per additional hour plus any special equipment, i.e., bulldozer, etc.	
Definition of Hours – Daytime Hours = 0700 to 1800 hours; Night Time Hours = 1800 to 0700 hours	

<b><u>Chapter 602A – Mass Gathering</u></b>	<b>Fee</b>
Application Fee, each event (amended 05/05/04; 05/21/2008)	\$175.00

<b><u>Chapter 607 - Alarm Systems</u></b>	<b>Fee</b>
False Alarm Fee - per occurrence after third false alarm within one year (amended 05/05/04)	\$250.00

<b><u>Chapter 608 – Fireworks Ordinance</u></b>	<b>Fee</b>
Non-Refundable Local Fireworks Display Permit Application Fee (amended 06/15/05)	\$50.00

<b><u>Chapter 612 – Rules &amp; Regulations for Use of Parks &amp; Recreation Facilities</u></b>	<b>Fee</b>
Application Fee	\$100.00
Application Fee for Non-Profit or Service Groups	\$50.00

<b><u>Chapter 702 - Street Opening, Fees</u></b>	<b>Fee</b>
Excavator License Fee Annual	\$100.00
Excavation Permit Fee - Each Excavation (amended 05/05/04)	\$50.00
Renewal Of Excavation Permit (amended 05/05/04)	\$50.00

<b><u>Town Of Scarborough - Street Opening Fee Schedule</u></b>	
<b><u>Street Opening Charges</u></b>	<b>Fee*</b>
1. Newly constructed or reconstructed Streets (amended 05/05/04)	\$55.00 per sq. yd.
2. Residential streets (amended 05/05/04)	\$55.00 per sq. yd.
3. Arterial or commercial streets (amended 05/05/04)	\$80.00 per sq. yd.
4. Streets with a concrete base (amended 05/05/04)	\$80.00 per sq. yd.
<b><u>Sidewalk and Driveway Opening Charges</u></b>	
1. Portland cement concrete sidewalk (amended 05/05/04)	\$55.00 per sq. yd.
2. Portland cement concrete driveway (amended 05/05/04)	\$65.00 per sq. yd.

3. Bituminous concrete sidewalk (amended 05/05/04)	\$35.00 per sq. yd.
4. Bituminous concrete driveway (amended 05/05/04)	\$45.00 per sq. yd.
<b>Curbing</b>	
1. Replacement and installation of lost or damaged granite curbing	\$35.00 linear ft.
2. Bituminous concrete curbing	\$10.00 linear ft.
<b>Other Charges</b>	
1. Removing and replacing regulatory signs	\$50.00 each
2. Removing and replacing street name and stop signs	\$50.00 each
3. Reinstalling street and right of way granite monuments	\$800.00 each
4. Long-term maintenance reserve for bituminous street openings	\$25.00 per sq. yd.

<b>Chapter 901 – Refuse collection Fee</b>	<b>Fee</b>
1. Commercial Hauler	\$500.00 each
2. Residential Hauler	\$500.00 each
Applications for license renewal received after March 1 <sup>st</sup> shall pay a late fee in the amount of \$100.00 in addition to the regular application fee. (05/03/2006)	

<b>Chapter 1002 - Shellfish Ordinance, Fees</b>	<b>Fee</b>
Resident Commercial	\$200.00
Non-resident Non-reciprocating Commercial	\$400.00
Resident Student Commercial	\$100.00
Non-resident Student Commercial	\$200.00
Over - 60 Years Resident Commercial (Bushel)	\$100.00
Resident Recreational - (Over 65 Free)	\$25.00
All Day Licenses – Resident and Non-resident (amended 04/06/05)	\$10.00

<b>Chapter 1003 – Hawkers &amp; Peddlers</b>	<b>Fee</b>
License Fee for Hawkers & Peddlers License (05/21/2008)	\$50.00

<b>Chapter 1004 - Taxicab Licenses</b>	<b>Fee</b>
Annual License - Each Taxicab (amended 05/05/04) (amended 05/06/09)	\$150.00
Annual License - Each Operator (amended 05/05/04) (amended 05/06/09)	\$50.00

<b>Chapter 1005 - Innkeepers Licenses (06/21/2006)</b>	<b>Fee</b>
Application Fee	\$50.00
Per Room Fee	\$3.00 per room
Maximum Fee Not to Exceed	\$350.00

<b>Chapter 1006 - Ferry Beach/Hurd Park Fees Season Passes</b>	<b>Fee</b>
Resident And/Or Taxpayer Season Beach Pass - (either Ferry Beach or Hurd Park) (amended 05/05/04)	\$20.00
Resident And/Or Taxpayer Combination Season Pass - (includes both Ferry Beach and Hurd Park) (amended 05/05/04)	\$30.00
Resident - Additional Vehicle Registered to the Same Address	\$5.00
Non-Resident Combination Season Beach Pass - (includes both Ferry Beach and Hurd Park) (amended 05/05/04)	\$60.00
Resident Commercial Fisherman Season Beach Pass - (Ferry Beach <u>only</u> , <i>must</i> show State Commercial Fisherman License)	FREE
Resident Senior Citizen Combination Season Pass - (includes both Ferry Beach and Hurd Park)	FREE

<b><u>DAILY PARKING RATES (WITHOUT PASS)</u></b>	
Daily Parking: Ferry Beach And Hurd Park (amended 05/05/04)	\$10.00
End of Day Parking Fee (e.g. Passenger Vehicles, Motor Bikes) – 3 PM to 5 PM (amended 05/03/05)	\$5.00
Larger Vehicle Daily Parking Fee - (R.V.'s, Campers and Buses) (amended 05/05/04)	\$35.00
<b><u>BOAT LAUNCHING FEE</u></b>	
Launching from any town facility, includes Ferry Beach Boat Launch and Co-op Boat Launch (Note – Ferry Beach – parking is not included)	
Resident – Daily Boat Launching Fee (amended 05/05/04)	\$10.00
Resident – Seasonal Boat Launching Fee	\$25.00
Non-Resident – Daily Boat Launching Fee (amended 05/05/04)	\$20.00
Non-Resident – Seasonal Boat Launching Fee	\$50.00
<b><u>Chapter 1007 - C.A.T.V. (Cable T.V.) Operators Fees</u></b>	
	Fee
Franchise Filing Fee	\$500.00
<b><u>Chapter 1008 - Special Amusement Operator License Fees</u></b>	
	Fee
Annual License Fee	\$110.00
<b><u>Chapter 1009 – Coin Operated Game License Fees</u></b>	
	Fee
Annual License Fee - Per Machine (B-2 Zone)	\$110.00
Annual Video Arcade License Campgrounds (R-F Zone) Maximum of 25 machines (amended 05/03/06)	\$1,500.00
<b><u>Chapter 1010 - Massage Establishment Annual License Fees</u></b>	
	Fee
Massage Establishment	\$55.00
Combined Massage Establishment/Massage Therapist	\$35.00
Massage Therapist	\$30.00
<b><u>Chapter 1011 - Para-Massage Establishment Annual License Fees</u></b>	
	Fee
Para-Massage Establishment License	\$55.00
Para-Massager License	\$30.00
Combined Para-Massager Est./Para-Massager License	\$35.00
<b><u>Chapter 1012 - Adult Business - Viewing Booth Annual License Fees</u></b>	
	Fee
Annual License For Each Viewing Booth	\$110.00
<b><u>Chapter 1013 - Ice Cream Trucks (06/18/97)</u></b>	
	Fee
Application Fee	\$110.00
Each Additional Truck	\$30.00
<b><u>Chapter 1017 – Pawnbroker License (03/03/2010)</u></b>	
	Fee
Application Fee	\$100.00
SBI Check	\$25.00
<b><u>Chapter 1201 - Cemetery Fees</u></b>	
	Fee

Sale Of Lots - Scarborough Memorial Cemetery Per Grave (amended 05/05/04)	\$400.00
Grave Opening Charges	
Weekdays (Regular Burial)	\$440.00
Weekends (Regular Burial) (amended 05/05/04)	\$500.00
Cremations/Other (Weekdays)	\$110.00
Cremations/Other (Weekends) (amended 05/05/04)	\$150.00

<b>Chapter 1400 - Annual Mooring Fees</b>	<b>Fee</b>
Resident And/Or Taxpayer (amended 05/05/04)	\$50.00
Non-Resident (amended 05/05/04)	\$100.00

<b>Assessing Office Charges</b>	<b>Fee</b>
<b>Printouts</b>	
Name/Location/Map & Lot	\$25.00
Name/Address/Location/Map & Lot	\$50.00
Name/Location/Map & Lot/Assessment	\$75.00
Name/Address/Location/Map/Lot/Assess	\$75.00
Name/Address/Location/Map/Lot/Assess/Ref.	\$100.00
Valuation Report – Printout per page	\$2.00
Mailing Labels - Each	\$.05
Copy of Property Card	\$2.00
Large Map	\$5.00
Reduced Map	\$2.50
Reduced Set of Maps	\$200.00

<b>Fire Department Fees</b>	<b>Fee</b>
<b><u>Fire Department Construction Permit &amp; Plans Review Fees</u></b>	
<p>A Fire Department construction permit is required for any new construction, or remodeling of existing commercial space, or erection of any temporary structures for commercial purposes. The permit allows us to review important information concerning life safety issues, the buildings alarm &amp; suppression systems, utility connections, heating system information, water supply, hazardous materials, fire lanes, and a variety of other items prior to the start of construction. (amended 11/05/03)</p>	
Minimum Fee	\$25.00
Construction permit fees for all commercial buildings shall be	\$0.10 per sq. ft.
<p>Commercial structures include any building that is non-residential, or any residential complex that has three or more living units.</p>	
<p>Construction permit fees cover the following services:</p>	
Initial conference and fact finding discussion	
Concept plans review for compliance with local ordinances	
Site Plan review	
Construction plans review	
Follow-up meetings with contractors, architects, and building owners	
Structural building inspections as necessary during construction	
<p>One (1) comprehensive alarm system and fire suppression system test to be scheduled after coordination of reporting information with the Fire Department, and after all components have been installed to the applicable codes and pre-tested through to the monitoring company.</p>	
<p>One (1) final Certificate of Occupancy inspection to be scheduled when all Federal State and</p>	

Local codes have been met and the building is ready for occupancy.	
<b>Additional Fire Dept. Construction Permits &amp; Plans Review Fees</b>	
Re-inspection of alarm & fire suppression system testing required due to improper pre-testing, installation, or lack of coordination with the Fire Department concerning appropriate reporting requirements. (amended 05/05/04) (amended 05/06/09)	\$100.00 first occurrence and \$200.00 for second and any subsequent occurrence
Re-inspection fee for Certificate of Occupancy (amended 05/05/04) (amended 05/06/09)	\$100.00 first occurrence and \$200.00 for second and any subsequent occurrence
Commercial Fire Alarm Plan Review & Permit Fee (adopted 05/06/09)	\$100.00
Commercial Sprinkler System Plan Review & Permit Fee (adopted 05/06/09)	\$100.00
Blasting Permit Fee (adopted 05/06/09)	\$50.00
<b>Fire Department Fees</b>	<b>Fee</b>
Aerial / Ladder Truck	\$150.00
Pumper Truck	\$125.00
Squad Truck	\$125.00
Command Van	\$100.00
Rescue Unit	\$100.00
Tank Truck 4 x 4	\$75.00
Utility Truck	\$50.00
Police Cruiser	\$50.00
Personnel Labor	\$30.00
<b>Fire Department Rescue Charges –</b>	<b>Fee</b>
Rescue Fees	
BLS Emergency Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06) (amended 03/15/06)	The charges for BLS, ALS and ALS2 will be the maximum rates established and approved by the Federal Medicare (CMS)
ALS Emergency Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06) (amended 03/15/06)	
ALS 2 Base Rate (amended 05/05/04) (amended 09/01/04) (amended 02/02/05) (amended 02/01/06) (amended 03/15/06)	
Mileage (amended 05/05/04; 05/21/2008; 08/20/2008)	Mileage will be the maximum rates established and approved by the Federal Medicare (CMS).
No Transport (amended 05/05/04) (amended 05/06/09)	\$100.00
Paramedic Intercept Fee (05/21/2008)	\$300.00
Rescue Run Reports –	
First Page of Report (amended 05/05/04)	\$10.00

Each Additional Page Thereafter (amended 05/05/04)	\$0.35
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<b><u>Chapter 1015 -Food Handlers Registration Fee (adopted 05/03/06) [amended 05/21/08]</u></b>	
Food Handlers <b>Registration Fee</b>	<b>\$100.00</b>
<b>For Year-Round Businesses</b>	<b>\$220.00</b>
<b>Seasonal, catering and in-home food handlers</b>	<b>\$110.00</b>

<b><u>Chapter 1016 - Garage/Yard Sale (adopted 03/07/2007)</u></b>	<b>Fee</b>
Garage/Yard Sale Permit	\$5.00 per sale

<b><u>Horse Beach Permit (per rider) (adopted 10/02/02)</u></b>	<b>Fee</b>
All Permits (amended 05/06/09; amended 09/16/09)	\$20.00

<b><u>Interest Penalties (adopted 05/02/2007)</u></b>	<b><u>Penalty</u></b>
Interest on fees, charges or payments owed to the Town which are more than 30-days past due	1.5% per month

<b><u>Miscellaneous Fees (adopted 05/03/05) (amended 02/15/06)</u></b>	<b>Fee</b>
Marriage Ceremonies Performed	\$50.00
Miscellaneous Administrative Fees – Town Clerk’s Office (amended 05/06/09)	\$15.00
Genealogy / Research – \$3.00 per name, whether or not a record is found, this includes a photocopy. For an attested copy, the fee is as set by the State of Maine Office of Vital Records.	
Dog License Late Fee – Upon receipt of the rabies certificate(s) from the State of Maine the Town Clerk’s Office will notify owner(s) they need to register their dog(s) within 10-days. If a resident fails to license their dog(s) within 10-days of notification from the Town Clerk’s Office a late fee will be charged for each dog. (05/21/2008)	\$15.00 per dog

<b><u>Notary Fee (Amended 3/6/96; 05/05/04; 05/21/2008)</u></b>	
First 3-pages	\$10.00
Any Documents more than 3-pages	15.00

<b><u>Photocopies</u></b>	
Single Sheets - Their Original	<b>Fee</b>
8 ½ x 11 Regular, each copy	\$0.25
8 ½ x 14 Legal, each copy	\$1.00
11 x 17 Ledger, each copy	\$1.50

<b><u>Photocopies (amended 3/6/96)</u></b>	<b>Fee</b>
Single Sheets - Our Document	
8 ½ x 11 or 14 or 17, first page	\$2.00
Each Additional Page	\$0.50
Maps, each copy	\$5.00

<b><u>Police Department Charges</u></b>	<b>Fee</b>
Special Police Charge, Per Hour (amended 05/05/04; 05/02/07; 05/21/2008)	\$41.17
Notice of minimum charge if event is canceled without proper notice	
Police Reports	
First Page (amended 05/05/04)	\$12.00

Each Additional Page (amended 05/05/04)	\$1.50
Fingerprinting	
For Civilians' Personal Use (not criminal), each set	\$3.00
Copy Of Video Tape	
Blank Tape Provided (amended 05/05/04)	\$12.00
No Tape Provided (amended 05/05/04)	\$15.00

<b>Public Works Department Charges</b>	
Fee for Building Coordination Form (05/05/04)	\$25.00

<b><u>Voter Registration Lists (amended 09/06/2006)</u></b>	<b>Fee</b>
Fees are as set by the Secretary of State's Office pursuant to Title 21-A, Section 2, §4, <i>Fees</i> , and as amended from time to time.	

<b><u>Vehicle Registration Fee</u></b>	<b>Fee</b>
Resident per re-registration (amended 05/06/09)	\$3.00
Resident per new registration (amended 05/06/09)	\$4.00
Non-Resident, per re-registration (adopted 05/06/09)	\$4.00
Non-Resident, per new registration (adopted 05/06/09)	\$5.00