

**MINUTES**  
**COUNCIL FINANCE COMMITTEE MEETING**  
**MONDAY, MAY 23, 2011**  
**8:05 A.M. – 9:10 A.M. Municipal Building / Council Chamber A**

**1. Call to Order.** Ronald Ahlquist, Finance Chair, called the meeting to order at 8:05 a.m. Finance Committee Members present – Ronald Ahlquist, Richard Sullivan, and Michael Wood; Council Members present were Judy Roy, also present were Thomas Hall, Town Manager, and various Department Staff.

**2. Approval of Minutes.** Motion by M. Wood, seconded by R. Sullivan, to move approval to accept the minutes of April 12, 2011 Finance Committee meeting.

Vote – 3 Yeas

**3. Discussion and Recommendations.**

Motion by M. Wood, seconded by R. Ahlquist, to move approval of the recommended adjustment to flat fund FY2012 Budget requests from Outside Agencies.

Motion passed: Vote – 3 Yeas.

Motion by M. Wood, seconded by R. Sullivan, to move approval of the recommended adjustment to cap funding to Outside Agencies in the FY2012 Budget at \$10,000 or below.

Motion by M. Wood, seconded by R. Ahlquist, to move approval to withdraw the previous motion.

Motion passed- withdrawn: Vote – 3 Yeas.

Motion by R. Ahlquist, seconded by M. Wood, to move approval of the recommended adjustment to the FY2012 budget to reduce the allocation to the Scarborough Land Trust by \$4000.

Motion passed: Vote – 3 Yeas

R. Ahlquist, Chair commented that the Scarborough Land Trust funding request should not be amongst the charitable agencies requesting funding in the budget. The Town Manager advised the Finance Committee that the Scarborough Land Trust in the next budget process would be in a more appropriate area of the budget.

Motion by M. Wood, seconded by R. Ahlquist, to move approval of the recommended adjustment to reduce the allocation to the VNA Home Health & Hospice by \$1750.

Motion by M. Wood, seconded by R. Ahlquist, to move approval to withdraw the previous motion.

Motion passed - withdrawn: Vote – 3 Yeas

Motion by R. Sullivan, seconded by M. Wood, to move approval of the recommended adjustment to reduce the allocations to the Biddeford Free Clinic by \$300 & The Center for Therapeutic Recreation by \$1450.

Motion passed: Vote – 3 Yeas.

Chairman Ahlquist expressed the desire to obtain information on the number of other communities that support funding to outside agencies and how do those communities deal with requests for funding? The Town Manager will provide information from surrounding communities concerning allocations to outside agencies to the Finance Committee. The Town Manager will provide a summary of the allocations to outside agencies at the next Town Council meeting.

**ALLOCATIONS TO OUTSIDE AGENCIES**

<b>PAYMENTS TO OTHER AGENCIES</b>	2010-2011 BUDGET	2011-12 REQUESTS	2011-12 ADJUSTMENTS
AMERICAN RED CROSS	\$ 900	\$ 1,000	\$ 900
BIDDEFORD FREE CLINIC	\$ 300	\$ 300	\$ -
CENTER FOR THERAPEUTIC RECREATION	\$ 4,500	\$ 4,500	\$ 3,050
COMMUNITY COUNSELING CENTER	\$ 4,300	\$ 4,300	\$ 4,300
COUNSELING SERVICES INC	\$ 900	\$ 1,000	\$ 900
DAY ONE	\$ 900	\$ 1,000	\$ 900
FAMILY CRISIS CENTER	\$ 1,700	\$ 2,000	\$ 1,700
HOME HEALTH VISITING NURSES. SO. MAINE	\$ 16,000	\$ 18,350	\$ 16,000
PEOPLES REGIONAL OPPORTUNITY PROG	\$ 8,600	\$ 9,655	\$ 8,600
PROJECT G.R.A.C.E.	\$ 10,000	\$ 10,000	\$ 10,000
REGIONAL TRANSPORTATION	\$ 3,800	\$ 3,800	\$ 3,800
SCARBOROUGH LAND TRUST	\$ 8,000	\$ 8,000	\$ 4,000
SEXUAL ASSAULT RESPONSE SERVICES	\$ 1,000	\$ 1,000	\$ 1,000
SO. ME. AREA AGENCY ON AGING	\$ 4,300	\$ 5,000	\$ 4,300
SO ME PARENT AWARENESS	\$ 500	\$ 500	\$ 500
VNA/HOME HEALTH & HOSPICE	\$ 9,300	\$ 10,510	\$ 9,300
HOSPICE OF SOUTHERN MAINE	\$ -	\$ 1,750	\$ 1,750
TOTAL REQUESTS	\$ 75,000	\$ 82,665	\$ 71,000

Chairman Ahlquist along with other members of the Finance Committee established a regular meeting schedule of the third Monday of each month @ 8:00 A.M. The Finance Committee also established a number of topics as priorities for future Finance Committee meetings.

Future topics:

- Debt Discussion
- Tax Bill - Donation Box
- Permit & License Fees
- Contract Negotiations

Future Meeting Dates & Times:

- Monday, June 20, 2011 @ 8:00 A.M.
- Monday, July 18, 2011 @ 8:00 A.M.
- Monday, Aug.15, 2011 @ 8:00 A.M.

**3. Adjourn.** Motion by M. Wood, seconded by R. Sullivan, to adjourn at 09:10 a.m.  
Vote – 3 Yeas.

Colette A. Mathieson  
Recording Secretary