

**MINUTES  
FINANCE COMMITTEE MEETING  
THURSDAY, MAY 27, 2010  
4:00 P.M. – Municipal Building / Town Manager’s Conference Room**

1. **Call to Order.** Judy Roy, Chair called the meeting to order at 4:05 p.m. Finance Committee Members present – Shawn Babine, Karen D’Andrea, , and Judy Roy; Also present: Paul Lesperance Assessor and Ruth Porter, Finance Director.

2. **Approval of Minutes.** Motion by S. Babine, seconded by J. Roy, to move approval to accept the minutes of April 20, 2010 Finance Committee meeting.

Motion passed: Vote – 3 Yeas

**3. Discussion and Recommendations.**

Motion by K. D’Andrea seconded by S. Babine, to move approval of the recommended adjustments to the original Payments to Outside Agencies’ distribution decisions totaling \$75,000, as funded. The motion is subject to the outcome of the June 8, School Budget Validation vote if there is a need to readjust the budget.

**ALLOCATIONS TO OUTSIDE AGENCIES**

<b>PAYMENTS TO OTHER AGENCIES</b>	2011 REQUESTED	2011 ADJUSTMENTS
AMERICAN RED CROSS	\$ 1,000	\$ 900
BIDDEFORD FREE CLINIC	\$ 300	\$ 300
CENTER FOR THERAPEUTIC RECREATION	\$ 4,420	\$ 4,500
COMMUNITY COUNSELING CENTER	\$ 4,300	\$ 4,300
COUNSELING SERVICES INC	\$ 1,000	\$ 900
DAY ONE	\$ 1,000	\$ 900
FAMILY CRISIS CENTER	\$ 2,000	\$ 1,700
HOME HEALTH VISITING NURSES. SO. MAINE	\$ 18,350	\$ 16,000
PEOPLES REGIONAL OPPORTUNITY PROG	\$ 10,000	\$ 8,600
PROJECT G.R.A.C.E.	\$ 10,000	\$ 10,000
REGIONAL TRANSPORTATION	\$ 4,370	\$ 3,800
SCARBOROUGH LAND TRUST	\$ 9,500	\$ 8,000
SEXUAL ASSAULT RESPONSE SERVICES	\$ 1,100	\$ 1,000
SO. ME. AREA AGENCY ON AGING	\$ 5,000	\$ 4,300
SO ME PARENT AWARENESS	\$ 500	\$ 500
VNA/HOME HEALTH & HOSPICE	\$ 10,510	\$ 9,300
<b>TOTAL REQUESTS</b>	<b>\$ 83,350</b>	<b>\$ 75,000</b>

Motion passed: Vote – 3 Yeas

Motion by S. Babine, seconded by J. Roy, to make the following recommendations to the Ordinance Committee:

- Tax Assistance Program - Ordinance 313
- Change age from 65 to 62 years
- Change submittal deadline from September 15 to October 15
- Change **Section: 5 of Ordinance 313 – Tax Assessor’s Report** to read as follows:
  - The Tax Assessor shall report to the Town Council at their first meeting in **December** each year the projected payments and number of eligible applicant requesting assistance for the program fund.

Motion passed: Vote – 2 Yeas, 1 Nay

Motion by S. Babine, seconded by J. Roy, recommend to the Ordinance Committee that Ordinance 313 – Property Tax Assistance Program be removed as a Town Ordinance and implemented as a Town Policy regarding the Tax Assistance Program.

Motion passed: Vote – 2 Yeas, 1 Nay

#### 4. **Future Agenda Items.**

##### **Finance Committee Only**

- \* Revenues & Expenditures for May
- \* Debt Policy
- \* Investment Policy

##### **Discussion of Full Council**

- \* What Determines Credit Rating
- \* Enterprise Accounts
- \* Fund Accounts

The Finance Committee agreed that it would be beneficial to meet monthly through out the year. No meeting date has been set at this time.

5. **Adjourn.** Motion by S. Babine, seconded by J. Roy, to adjourn at 4:55 p.m.

Motion passed: Vote – 3 Yeas.

Respectfully Submitted,

Colette A. Mathieson  
Recording Secretary