

MINUTES
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – DECEMBER 15, 2004
REGULAR MEETING – 7:30 P.M.

NO NEW BUSINESS SHALL BE TAKEN UP AFTER 10:00 P.M.

Item 1. Call to Order. Chairman Messer called the regular meeting of the Scarborough Town Council to order at 7:33 p.m.

Item 2. Pledge of Allegiance.

Item 3. Roll Call. Roll was called by Yolande P. Justice, Town Clerk. Ronald W. Owens, Town Manager, was also present.

Steve N. Ross	Carol S. Rancourt
Sylvia J. Most, Vice-Chair	Shawn A. Babine
Patrick J. O'Reilly, (Late)	Robert E. Patch
Jeffrey A. Messer, Chair	

Item 4. Minutes: October 6 & 20, 2004; October 13, 2004 – Special meeting; November 17, 2004 and December 1, 2004. Chairman Messer noted that he would like to vote on each set of minutes separately.

Motion by Councillor Babine, seconded by Councillor Rancourt, to move approval of the October 6, 2004, regular Town Council meeting minutes, as written.

Vote: 6 yeas

Motion by Councillor Babine, seconded by Councillor Rancourt, to move approval of the October 20, 2004, regular Town Council meeting minutes, as written.

Vote: 6 yeas

Motion by Councillor Babine, seconded by Councillor Rancourt, to move approval of the October 13, 2004, special Town Council meeting minutes, as written.

Vote: 6 yeas

Chairman Messer noted that the Deputy Town Clerk is out and when she gets back she will complete the minutes for the November 3rd meeting and have them available for the January 5, 2005, Town Council meeting.

Motion by Councillor Babine, seconded by Councillor Rancourt, to move approval of the November 17, 2004, regular Town Council meeting minutes, as written.

Vote: 6 yeas

Motion by Councillor Babine, seconded by Councillor Rancourt, to move approval of the December 1, 2004, regular Town Council minutes, as written.

Vote: 6 yeas

Chairman Messer stated that on the next Town Council agenda, at the recommendation of the Town Clerk, he may sponsor an item on the agenda with regards to action minutes for the Council meetings.

Item 5. Items to be signed: a. Treasurer's Warrants. Not available.

Order No. 04-138, 7:30 p.m. Public hearing and second reading on the proposed contract agreement with US Cellular to construct communications poles at the Black Point and Pleasant Hill Fire Stations. Chairman Messer stated that the cell phone coverage issue has been on going, especially for the public safety communications group. There have been numerous proposals that have come before the Council that have been rejected, mainly due to them being invasive to the environment. The proposal from US Cellular is much more palatable to everyone and seems to meet the public safety needs without having the poles higher than what is necessary. The flag pole at the Black Point Fire Station will be 80' tall and the one at Pleasant Hill Fire Station will be 100'. Chairman Messer opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:35 p.m.

Motion by Chairman Messer, seconded by Councillor Ross, to move approval of the second reading on the proposed contract agreement with US Cellular to construct communications poles at the Black Point and Pleasant Hill Fire Stations.

In response to a question from Councillor Patch with regards to the grounding of the poles, Ed Shaw, a US Cellular representative, stated that of the towers that US Cellular have are grounded extremely well. The grounding will run on the inside of the pole and grounded into a ring that will be placed at the base of the foundation.

Motion by Chairman Messer, seconded Councillor Babine, to move approval to amend the main motion to authorize the Town Manager to enter into a contract with US Cellular, upon approval of the town attorney, to construct communications poles at the Black Point and Pleasant Hill Fire Stations.

Vote on amendment: 7 yeas.

Vote on main motion as amended: 6 yeas. 1 nay (Councillor Patch).

Order No. 04-139, 7:30 p.m. Public hearing and second reading on the proposed amendment to Section 9(A) of the Shoreland Zoning Ordinance making the official Shoreland Zoning Map a digital map. Chairman Messer noted that this order and the next order are housekeeping items in that this amendment will make the official Shoreland Zoning Map and Zoning Map a digital map. This replaces the pin and ink maps with an electronic map that can be updated constantly and produced in many different forms. Chairman Messer opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:37 p.m.

Motion by Chairman Messer, seconded by Councillor Ross, to move approval of the second reading on the proposed amendment to Section 9(A) of the Shoreland Zoning Ordinance making the official Shoreland Zoning Map a digital map.

**AMENDMENT TO SHORELAND ZONING ORDINANCE
REGARDING SHORELAND ZONING MAP**

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Section 9(A) of the Shoreland Zoning Ordinance of the Town of Scarborough, Maine is amended by adding the underlined text and deleting the text shown in strikeover type, as shown below.

A. Official Shoreland Zoning Map

The areas to which this Ordinance is applicable are hereby divided into the following districts as shown on the Official Shoreland Zoning Map, which is made a part of this Ordinance:

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1. Resource Protection
2. Stream Protection
3. Shoreland Overlay

The Official Shoreland Zoning Map is the document entitled “Town of Scarborough Maine GIS Zoning Map,” as such may be amended from time to time pursuant to section 8 of this Ordinance, which document shall be maintained in digital electronic form in the Town’s geographic information system database and in printed form in the office of the Town Clerk. Additional printed copies shall also be available in the Planning and Code Enforcement offices.

Vote: 7 yeas.

Order No. 04-140, 7:30 p.m. Public hearing and second reading on the proposed amendment to Section II(C) of the Zoning Ordinance making the official Zoning Map a digital map. Chairman Messer opened the public hearing. Chairman Messer opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:38 p.m.

Motion by Councillor O’Reilly, seconded by Councillor Ross, to move approval of the second reading on the proposed amendment to Section II(C) of the Zoning Ordinance making the official Zoning Map a digital map.

**AMENDMENT TO ZONING ORDINANCE
REGARDING ZONING MAP**

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Section II(C) of the Zoning Ordinance of the Town of Scarborough, Maine is amended by adding the underlined text and deleting the text shown in strikeover type, as shown below.

C. ZONING MAP

The districts are shown on the Zoning Map. The Zoning Map is the document entitled “Town of Scarborough Maine GIS Zoning Map,” as such may be amended from time to time pursuant to section II(G) or section II(I) of this Ordinance, which document shall be maintained in digital electronic form in the Town’s geographic information system database and in printed form in the office of the Town Clerk. Additional printed copies shall also be available in the Planning and Code Enforcement offices.

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The Zoning Map is hereby incorporated in and made a part of this Ordinance and shall be final authority as to the current status of district locations. Where uncertainty exists with respect to district boundaries as shown upon the Zoning Map, the following rules shall apply:

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1. Unless otherwise indicated, district boundary lines are the centerlines, plotted at the time of adoption of or pertinent amendment to the Zoning Map, of streets, alleys, parkways, waterways, or rights-of-way of public utilities and railroads or such lines extended.

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2. Other district boundary lines which are not listed in the preceding or following paragraph shall be considered as lines paralleling a street and at distances from the center lines of such streets as indicated by the Zoning Map. In the absence of a written dimension, the graphic scale on the Zoning Map shall be used.

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Deleted: 3. The Zoning Map also depicts, for informational purposes, areas subject to mandatory shoreland zoning. Areas so depicted are more particularly described on the Town of Scarborough Official Shoreland Zoning Map and are subject to the requirements of the Town of Scarborough Shoreland Zoning Ordinance. (8/5/92)¶

3. Whenever uncertainty or a dispute exists as to the exact location of a district boundary line, the exact location of said line shall be determined by the Board of Appeals pursuant to Section V, B, 4, (f).

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Vote: 7 yeas.

Order No. 04-146, 7:30 p.m. Public hearing on the following renewal requests for the following liquor licenses: a. Van Reeo, Inc., d/b/a Pizzatime/Dimitris Restaurant, located at 185 U.S. Route and b. Donald Thurlow, d/b/a The Clambake, located at 352 Pine Point Road. Chairman Messer stated that staff has reviewed and received no complaints on the applicants. He then opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:39 p.m.

Motion by Councillor Babine, seconded by Chairman Messer, to move approval on the following renewal requests for the following liquor licenses: a. Van Reeo, Inc., d/b/a Pizzatime/Dimitris Restaurant, located at 185 U.S. Route and b. Donald Thurlow, d/b/a The Clambake, located at 352 Pine Point Road.

At the request of Councillor O'Reilly, Chairman Messer divided the order.

Motion by Chairman Messer, seconded by Councillor Babine, to move approval on the renewal request from Donald Thurlow, d/b/a The Clambake, located at 352 Pine Point Road.

Vote: 7 yeas.

Motion by Chairman Messer, seconded by Councillor Babine, to move approval on the renewal request from Van Reeo, Inc., d/b/a Pizzatime/Dimitris Restaurant, located at 185 U.S. Route One.

Councillor O'Reilly stated that the Council had received information that this applicant has been somewhat delinquent in paying property their taxes and they have yet to obtain a permit for the pinball/video machines that are located on premise. Councillor Babine noted that the applicant is currently making monthly tax payments.

Vote: 7 yeas.

Order No. 04-147, 7:30 p.m. Public hearing on following renewal applications for Junkyards:

<u>Business</u>	<u>Address</u>
1. Meserve & Sons	224 Black Point Road
2. Goldstein Steel Company Inc.	36 Running Hill Road
3. A. Gagnon or E. Perry Iron & Metal	Rigby Road
4. John B. Dickinson	34 Running Hill Road
5. Scarborough Auto Parts	40 Holmes Road
6. Regional Waste Systems	Off Running Hill Road & Green Road
7. Speedway Auto	343 Payne Road

Chairman Messer stated that the Council received a memo from the Code Enforcement Officer, which states that all junkyards have been inspected and all were found to be in compliance with the town ordinances and would recommend approval. Chairman Messer opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:48 p.m.

Motion by Councillor O'Reilly, seconded by Councillor Babine, to move approval on the renewal applications for Junkyards, as listed above in Order 04-147.

In response to a question from Councillor Babine with regards to the number of junkyards that hold permits, Chairman Messer noted that these are the same seven that were approved last year.

Vote: 7 yeas.

Order No. 04-148, 7:30 p.m. Public hearing on the following renewal applications for Manufactured Housing Communities:

<u>Name</u>	<u>Address</u>
1. Crystal Springs Manufactured Housing Community David & Donna Alexander	U.S. Route 22
2. Pinecrest Manufactured Housing Community Theresa Desfosses	126 U.S. Route One
3. Hillcrest Manufactured Housing Theresa Desfosses	126 U.S. Route One

Chairman Messer stated that the Council received a memo from the Code Enforcement Officer, which states that all Manufactured Housing Communities have been inspected and all were found to be in compliance with the town ordinances and would recommend approval. Chairman Messer opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:49 p.m.

Motion by Councillor Babine, seconded by Councillor O'Reilly, to move approve on the renewal applications for Manufactured Housing Communities, as listed in Order No. 04-148 above.

In response to a question from Councillor Babine on location of the first applicant, Chairman Messer noted that this Community is located on County Road.

Vote: 7 yeas.

OLD BUSINESS:

Order No. 04-141. Second reading on Phase 2 of the FY-2005 Municipal Capital Budget.

Chairman Messer stated that when the FY-2005 Budget was being prepared there were concerns over the potential impact that the Palesky Tax Cap Petition might have. At that time there were two separate lists prepared: the first being the most critical and the second being those items that were not as critical.

Chairman Messer noted that the Town Manager would be presenting changes from what the Council approved at the first reading. Chairman Messer then reviewed the proposals that the Council approved at the first reading. He noted that Town Department Heads were present to answer any questions that the Council might have.

Motion by Chairman Messer, seconded by Councillor Ross, to move approval on the recommendations that were presented at the first reading.

Mr. Owens, Town Manager, presented the changes that were being recommended by using the handout that the Council had received earlier.

Motion by Chairman Messer, seconded by Councillor Babine, to amend the main motion to move approval of the list as detailed by the Town Manager.

Vote on amendment: 6 yeas. 1 nay (Councillor Patch).

Mr. Owens, Town Manager responded to questions from the Council. There was discussion with regards to a policy be implemented on replacing vehicles used by employees; the Greenacres

Storm drain as well as discussion on leasing versus bonding items. B. Michael Thurlow, Fire Chief, Robert Moulton, Police Chief and Mike Shaw, Director of Public Works all responded to questions from the Council.

Vote on main motion as amended:

Approval of the second reading on Phase 2 of the FY-2005 Municipal Capital Budgets and to appropriate \$50,000.00 from Beach Reserve Accounts to fund the Boat Launch Improvements at the Co-op and appropriate a total of \$58,840 from Fund Balance to fund the Local Match for the Fire Act Grant (\$18,840) and the Public Works Facility Generator Switch Upgrade (\$40,000), as amended:

Explanation:

The Municipal and School FY-2005 Capital Budgets were presented in two phases in the current budget year. The authorization will allow the Manager and Superintendent to proceed with Phase 2 of the capital budgets. The funding for the items will be primarily from future bond issues or other non-property tax revenues (e.g., reserve accounts, fund balance and lease programs) and therefore will have no impact in the current fiscal year.

Roll Call Vote: Councillor Ross – yea Councillor Patch – yea
 Councillor Most – yea Councillor Babine – yea
 Councillor O'Reilly – yea Councillor Rancourt – yea
 Chairman Messer – yea

Order No. 04-142. Second reading on Phase 2 of the FY-2005 School Capital Budget. Motion by Chairman Messer, seconded by Councillor O'Reilly, to move approval of the second reading on Phase 2 of the FY-2005 School Capital Budget:

Approval of the second reading on Phase 2 of the FY-2005 School Capital Budget as recommended:

Explanation:

The Municipal and School FY-2005 Capital Budgets were presented in two phases in the current budget year. The authorization will allow the Manager and Superintendent to proceed with Phase 2 of the capital budgets. The funding for the items will be primarily from future bond issues or other non-property tax revenues and therefore will have no impact in the current fiscal year.

Roll Call Vote: Councillor Ross – yea Councillor Patch – yea
 Councillor Most – yea Councillor Babine – yea
 Councillor O'Reilly – yea Councillor Rancourt – yea
 Chairman Messer – yea

Order No. 04-149. Act on the name of Katherine Ralston posted to the 350th Anniversary Committee at the Town Council meeting of December 1, 2004, as recommended by the Appointments Committee. Motion by Chairman Messer, seconded by Councillor Rancourt, to move approval of the appointment of Katherine Ralston to the 350th Anniversary Committee, as recommended by the Appointments Committee.

Vote: 7 yeas.

NEW BUSINESS:

Order No. 04-150. First reading, schedule a public hearing and second reading on the request from Ballantyne Development, LLC, for designation as a *Traditional Neighborhood Development Overlay District* pursuant to Section XVI.A of the Scarborough Zoning Ordinance. Chairman Messer noted that this is a new process for the Town Council with regards to a project being designated as a TND - *Traditional Neighborhood Development Overlay District*. He then introduced Kerry Anderson who would present a brief overview as to why his development should be designated as a TND.

Kerry Anderson of Ballantyne Development, LLC and David Spillane of Goody, Clancy & Associates presented a brief overview. Mr. Spillane presented a brief power-point presentation highlighting what would be developed on the 52 acres of land, which is currently zoned R-4. Mr. Anderson and Mr. Spillane responded to questions from the Council.

Motion by Chairman Messer, seconded by Councillor Babine, to move approval of the first reading on the request from Ballantyne Development, LLC, for designation as a *Traditional Neighborhood Development Overlay District* pursuant to Section XVI.A of the Scarborough Zoning Ordinance and schedule a public hearing and second reading for Wednesday, January 5, 2005.

A Council discussion ensued on what impact this development would have in managing the town; i.e. traffic flow, maintaining walkways; plowing of roads, etc. It was requested that the Manager obtain a memo from the department heads (Planning, Fire, Police and Public Works) on what impact this development might have on town services. It was noted that this plan would be the one presented to the Planning Board.

Vote: 7 yeas.

Order No. 04-151. First reading, schedule a public hearing and second reading on the changes to Chapter 1300, the General Assistance Ordinance, as required by State Law. Chairman Messer stated that these changes occur annually and would recommend approval.

Motion by Chairman Messer, seconded by Councillor Babine, to move approval on the first reading on the changes to Chapter 1300, the General Assistance Ordinance, as required by State Law:

Amendments to Chapter 1300 – General Assistance Ordinance

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, as follows:

The Town of Scarborough adopts the MMA Model Ordinance GA Appendixes (A-C) for the period of Oct. 1, 2004 – October 1, 2005, by amending Chapter 1300 – General Assistance Ordinance, Article VI – Determination of Eligibility, Section 6.8 Basic Necessities; Maximum Levels of Assistance by deleting the material in strikeover type and adding the underscored material, as follows:

Overall Maximum Levels of Assistance

OVERALL MAXIMUMS* -(Appendix A)

County:	Persons in Household:					
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Cumberland	<u>\$572</u>	<u>\$681</u>	<u>\$880</u>	\$1,116	\$1,264	\$1,339
(SMSA)						
NOTE: For each additional person add \$75 per month.						
*SMSA (Standard Metropolitan Statistical Areas)						

- Deleted: \$563
- Deleted: \$649
- Deleted: \$859

Maximum Levels of Assistance for Specific Basic Necessities.

A. Food.

FOOD MAXIMUMS – (Appendix B)		
Number in Household	Weekly Maximums	Monthly Maximums
1	<u>\$34.65</u>	<u>\$149</u>
2	<u>\$63.72</u>	<u>\$274</u>
3	<u>\$91.40</u>	<u>\$393</u>
4	<u>\$116.05</u>	<u>\$499</u>
5	<u>\$137.67</u>	<u>\$592</u>
6	<u>\$165.35</u>	<u>\$711</u>
7	<u>\$182.79</u>	<u>\$786</u>
8	<u>\$208.84</u>	<u>\$898</u>
NOTE: For each additional person add <u>\$112</u> per month.		

- Deleted: \$32.79
- Deleted: \$141.00
- Deleted: \$60.23
- Deleted: \$259.00
- Deleted: \$86.28
- Deleted: \$371.00
- Deleted: \$109.53
- Deleted: \$471.00
- Deleted: \$130.23
- Deleted: \$560.00
- Deleted: \$156.28
- Deleted: \$672.00
- Deleted: \$172.79
- Deleted: \$743.00
- Deleted: \$194.88
- Deleted: \$849.00
- Deleted: \$106
- Deleted: \$97

B. Housing.

Housing maximums

HOUSING MAXIMUMS* – (Appendix C)				
Number of Bedrooms	Unheated		Heated	
	Weekly	Monthly	Weekly	Monthly
0	<u>\$116</u>	<u>\$497</u>	<u>\$124</u>	<u>\$535</u>
1	<u>\$136</u>	<u>\$483</u>	<u>\$147</u>	<u>\$632</u>
2	<u>\$175</u>	<u>\$751</u>	<u>\$191</u>	<u>\$820</u>
3	<u>\$221</u>	<u>\$950</u>	<u>\$241</u>	<u>\$1,036</u>
4	<u>\$230</u>	<u>\$988</u>	<u>\$254</u>	<u>\$1,093</u>
*SMSA (Standard Metropolitan Statistical Areas)				

- Deleted: \$415
- Deleted: \$106
- Deleted: \$455
- Deleted: \$125
- Deleted: \$537
- Deleted: \$137
- Deleted: \$590
- Deleted: \$164
- Deleted: \$704
- Deleted: \$181
- Deleted: \$778
- Deleted: \$206
- Deleted: \$884
- Deleted: \$227
- Deleted: \$977
- Deleted: \$225
- Deleted: \$966
- Deleted: \$251
- Deleted: \$1,079

Vote: 7 yeas.

Order No. 04-152. Act to accept the following requests from the Police Chief: 1) a donation from the Trucking 4 Kids Group, in the amount of \$1,300.00 to be used for the D.A.R.E.

Program and 2) a grant from the Maine Justice Assistance Council in the amount of \$11,190, to fund a program named VIPS – Volunteers in Police Service. Robbie Moulton, Police Chief, stated that the grant being presented this evening for approval is one that Officer Joe Giacomantonio applied for and the money would provide training and equipment to volunteers to assist the Police Department in non emergency functions; i.e. filing paperwork to enforcing handicap parking violations along with other tasks.

Motion by Chairman Messer, seconded by Councillor Babine, to move approval to accept the following requests from the Police Chief: 1) a donation from the Trucking 4 Kids Group, in the amount of \$1,300.00 to be used for the D.A.R.E. Program and 2) a grant from the Maine Justice Assistance Council in the amount of \$11,190, to fund a program named VIPS – Volunteers in Police Service.

Vote: 7 yeas.

Item 6. Non-Action Items.

a. Report on the NLC Conference. Councillor O'Reilly gave a brief overview on the events that occurred at the NLC Conference. One main item was relating to how local officials can have their voices heard in Washington and by the representatives of each State. Another item coming out of the conference was the newly designed NLC website which is geared toward communities sharing information about specific issues.

Councillor O'Reilly stated that the FARE Committee, in which he is a member, is currently re-writing the Finance Administration and Inter-Governmental Relations Chapter of the NLC Policy Manual. He further noted that NLC presents an award called the James C. Howland Award for Municipal Enrichment and thought that the work that had been done in acquiring the Fuller Farm and the Meserve Farm would merit serious recognition at the national level and would look at submitting an application for next year.

The final item that Councillor O'Reilly mentioned was that he had been appointed to the GASAC Board (Governmental Accounting Standards Advisory Council), representing the NLC at the national level.

Item 7. Standing Committee Reports.

a. Appointments Committee. No report at this time.

b. Finance Committee. Councillor Babine stated that he would like to propose a workshop of the full Finance Committee on either February 8, 14 or 15, 2005, for 6:00 p.m. The topics will be focused on the actual budget cycle, right now the recommendation from the Town Manager, is that the Finance Committee would begin considering the proposed budget sometime in March and the second piece would be to have the Cumberland County Manager come and present a overview of the County Budget, it's trends, where they are going and what the impact will be on Scarborough. Last item would be to review the *Ethical Purchasing Policy* and what impact this has had. The Town Manager has been asked to provide an executive summary outlining what impact, if any, it has had on the town.

c. Ordinance Committee. No report at this time.

Item 8. Special Committee Reports.

- **Subdivision Site Plan Review Committee:** Councillor Most stated that the next meeting is scheduled for Tuesday, January 4, 2005, at 3:00 p.m.

Item 9. Liaison Reports.

- **Housing Alliance:** Councillor Ross stated that the Committee had met this past Monday. The Committee established a list of meeting dates for the new year – second Monday of the month at 7:00 p.m. One item for the agenda at January’s meeting will be discussion on the definition of affordable housing. The Committee will develop an RFP for an individual to do a study on determining Scarborough’s housing stock – what we current have and what is needed. In the near future the Committee will visit a completed senior housing community as well as a newly renovated building.
- **MMA- Legislative Policy Committee:** Councillor Most stated that she gave everyone copies of two documents: the first is a yellow packet containing the names of MMA’s 2004-2006 Legislative Policy Committee members and the 122nd Legislature’s Senate and House members. The second document is a written by the MMA on the topic of The Implementation of Question One, MMA is still supporting this recommendation and not the Governor’s LD 1. There are also several bills coming forward relating to absentee balloting administration, signature gathering at the polls and accessibility issues to the polls.
- **350th Anniversary Committee:** Councillor Babine stated that the 350th calendars are still available. The next meeting is scheduled for Wednesday, January 26, 2005, at 7:00 p.m. and the discussion will be on promotional items.
- **SEDCO:** Councillor Babine stated that SEDCO currently hold their regular Board meetings on the third Wednesday of every month. In speaking with the SEDCO President, Harvey Rosenfeld, one of the goals of the Board is to improve communication and awareness with the Council and Councillor Babine would like to have a workshop between the Council and the Board sometime next year.

Item 10. Public Comments.

1. Mike Thurlow, Fire Chief, thanked the Council for their vote in support of a new truck. He thanked the crew of the Fire Department, as well as the Police Department and Public Works, for their outstanding job during the fire on Pleasant Hill Road. He also thanked area communities for their support as well.

Prior to Council member comments, Mr. Owens, Town Manager, stated that Councillor O’Reilly was being a little modest, his appointment to the GASAC Board is not only a great accomplishment and something to take pride in, in being from the State of Maine, as well as being from Scarborough. It is very unusually to have someone from Maine serving on this Board.

Item 11. Council Member Comments.

1. Councillor Ross wished his colleagues and constituents a Merry Christmas, Happy New Year and Happy Holidays.
2. Councillor Most stated that she and Dan Bacon, Assistant Town Planner, attended the Growth Smart Maine Summit, which had been held on Friday, December 10, 2004. She and the Town Manager participated on a panel about Scarborough regarding the Dunstan Crossing Project. Elliott Chamberlain and Denis Netto were on the panel as well.
She wished everyone a happy Holiday.
3. Councillor O’Reilly wished everyone a Happy Holiday.
4. Councillor Patch wished everyone a Happy Holiday and urged residents to recycle more.
5. Councillor Babine wished everyone a Happy New Year and a Merry Christmas. He congratulated Councillor O’Reilly on his appointment to the GASAC Board. He went on to mention that he had attended a meeting of the Route One Rejuvenation Committee, where he spoke on a *Gateway Grant*, which is a grant from the State of Maine ranging from \$500.00 to \$10,000.00 that

would allow the municipality to improve the entrance of Scarborough. He urged Council members and residents to offer any ideas that could be used.

6. Councillor Rancourt wished everyone a Happy Holiday.

7. Chairman Messer stated that he attended a ribbon cutting at the Scarborough Post Office launching a new automated postal center which allows a customer to mail packages, mail, purchase stamps etc. He also mentioned that there will be a workshop with the Auditors and School Board on Wednesday, January 26th at 7:00 p.m. He further stated that he would be placing an item on the next agenda with regards to action minutes only. He thanked Councillor Most and her husband for hosting a holiday gathering for the Council and the Board of Education. Happy Holiday to all.

Item 12. Adjournment. Motion by Chairman Messer, seconded by Councillor O'Reilly, to adjourn the regular meeting of the Scarborough Town Council.

Vote: 7 yeas.

Meeting adjourned at 9:18 p.m.

Respectfully submitted,

Yolande P. Justice, Town Clerk